Leadership Duties for Co-Leaders

(Leaders identified and agreed on by the group are Rose Gergerich and Sue Sim)

- Drive implementation of priorities
- Schedule and organize regular meetings (teleconference – quarterly with option to increase calls as needed) Issues based.
- Leadership ensures representation from all crops
- Consult/advise Erich and Dave regarding budget decisions and other matters as appropriate
- Plan and coordinate another face to face within the next year
- Liaison between the E/O working group and others (NCPN, Dave/Erich etc.)
- Ensure communication continues across the working group as well as up and down with other groups (ensure continued networking occurs)
- Drive the process for identifying and hiring a dedicated leader for the E/O working group (give Tier 2 right or refusal first)

Sue/Rose will send a doodle poll to schedule a meeting sometime in the last two weeks of June.

Process for Producing E/O Materials

1. Chair of Tier 2 will consult with appropriate NCPN members and other experts to develop materials and get help from others (such as UCDavis) based on their judgment
2. Circulate materials to other Tier 2 members and other Tier 2 committees (vet material)
3. Gain approval (via email or other method) by majority of Tier 2 members
4. Share with USDA leadership (Erich and Dave) and NCPN outreach committee leadership